

# West Virginia Board of Examiners for Speech-Language Pathology and Audiology

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## **LICENSE APPLICATION INSTRUCTIONS AND INFORMATION**

Licensure and regulation of Speech-Language Pathology and Audiology in the State of West Virginia is governed by Chapter 30-32 of the West Virginia State Code. The effective date of this Article is April 13, 2013. The law and rules governing the practice of Speech-Language Pathology and Audiology are available on our website. **It is the licensee's responsibility to know and understand the law that regulates his or her profession.**

### **PLEASE READ CAREFULLY BEFORE COMPLETING APPLICATION THE FOLLOWING GUIDELINES WILL HELP YOU DETERMINE YOUR LICENSURE ELIGIBILITY**

**APPLICATION FOR LICENSURE** - All questions must show a response. Please indicate N/A if the question is "not applicable" to you. **Incomplete applications will not be processed. Your signature must be notarized.**

**EXEMPTIONS** - The following individuals are not mandated to be licensed under this article:

- A. Physicians and surgeons licensed in West Virginia
- B. A trained individual providing hearing testing or balance system assessment under the direct supervision of a licensed physician or surgeon;
- C. A person credentialed by this state as a teacher of the deaf

Please refer to Chapter 30-32-2 of the State Law for further exemption details or contact the Board office if you have additional questions.

**QUALIFICATIONS FOR LICENSURE** - To be eligible for licensure as a Speech-Language Pathologist or Audiologist, you shall:

- A. Possess at least a Master's degree or equivalent in Speech-Language Pathology or Audiology from an educational institution approved by the Board;
- B. Pass the National Examination (Praxis) in Speech-Language Pathology or Audiology;
- C. \*Complete supervised clinical practicum experiences from an educational institution or its cooperating programs; and
- D. \*Complete a clinical fellowship year/postgraduate professional experience.(PPE)
- E. Pass the Jurisprudence online exam (access on our website) & submit completion certificate w/application.
  - \*Any person who has completed a clinical doctorate in audiology (Au.D) from an accredited institution fulfills the requirement for the Postgraduate Professional Experience.

## **WAIVER OF REQUIREMENTS:**

**RECIPROCITY** – If an applicant applies for a West Virginia License on the basis of reciprocity of license as a Speech-Language Pathologist or Audiologist in another state, proof of current licensure must be presented by sending a copy of the applicable license from a state that has standards that are at least equivalent to those of this state. A Letter of Good Standing from the licensing board where the applicant is currently licensed is required **UNLESS** the licensing state provides online verification. If online verification is available, the WV Board office will verify the status of the license when the application is received. If online verification is not available, a letter of good standing is required from the reciprocity state. The letter is to be mailed directly to our Board Office.

If the applicant holds a current license from another state with equivalent standards with West Virginia or holds the Certificate of Clinical Competence from the American Speech-Language-Hearing Association, the applicant may practice Speech-Language Pathology or Audiology in this state, pending Board disposition of the application, provided the applicant;

- A. Is practicing in the area, Speech-Language Pathology or Audiology, in which a license or the Certificate of Clinical Competence was granted; and
- B. Has filed an application with the Board and paid the appropriate fee(s).

## **VERIFICATIONS:**

**CERTIFICATE OF CLINICAL COMPETENCE** – To verify current Certificate of Clinical Competence, the applicant must submit a copy of the American Speech-Language-Hearing Association card listing the applicant as a current "Certified Member" or "Certified Non-member". If the applicant does not have an ASHA card, the applicant should contact ASHA and request they submit a verification statement directly to the Board.

**NATIONAL EXAMINATION** – A passing score on the "National Examination in Speech-Language Pathology" or the "National Examination in Audiology" (Praxis) administered by the Educational Testing Service of Princeton, N. J., must be verified by the Educational Testing Service. Verification in this category is required only if the applicant has not received the Certificate of Clinical Competence in either Speech-Language Pathology or Audiology.

**PROVISIONAL LICENSE** – The purpose of a provisional license is to permit an individual to practice Speech-Language Pathology while completing the required postgraduate professional experience (PPE)/clinical fellowship year (CFY). The provisional license is issued for a period of one year and may be renewed for one additional year. Individuals issued a provisional license are authorized to practice only while working under the supervision of a person fully licensed by this state. Except for the postgraduate professional experience, applicants must meet the academic, practicum and examination requirements.

The following documents are required when applying for a Speech-Language Pathology Provisional License:

- An original Praxis score. If the applicant did not request the WV Board of Examiners receive test scores or have access to them online, please contact ETS so the Board is able to download the score information. The Board cannot accept a downloaded copy from the applicant.
- An **OFFICIAL** transcript from the university. If the provisional applicant applies for a provisional license before their degree is conferred and all the academic and clinical requirements for a Master's in Communication Disorders are completed, the Board will accept a letter from the University Department Chair stating the same. This allows the applicant to receive a provisional license and begin

work. The letter from the University Department Chair does not take the place of the transcript. An official transcript is still required for the provisional licensee file. (con't on page 3)

- The Postgraduate Professional Experience (PPE) Agreement form is required for your file. This form is to be completed and signed by both the provisional licensee and the licensee's supervisor. The form is required for the licensee's file no later than thirty (30) days after the employment start date. The original must be mailed to the Board office.

**SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY ASSISTANTS** – Licensed Speech-Language Pathologists and Audiologists supervising Speech-Language Pathology and Audiology Assistants must register with the Board the name of each assistant working under their supervision. A \$50.00 registration fee applies for the Initial Registration of assistants. Renewal registration for Assistants is required before the last day of the twelfth (12<sup>th</sup>) month of each year. The Assistant registration form and log sheet can be downloaded from our website under the “Forms” link. If you have questions, please contact the Board Office for assistance.

## **SCHEDULE OF FEES:**

### **Application fees:**

License and Provisional license application fee (non-refundable) - \$100.00

### **License fees: Jan – June/First Year of the Licensing Period (odd year, e.g., 2023, 2025)**

License fee in Speech-Language Pathology or Audiology - \$200.00

Dual license fee in Speech-Language Pathology and Audiology - \$275.00

### **Pro-Rated License Fees: July – Dec/First Year of the Licensing Period (odd year, e.g., 2023, 2025)**

License fee in Speech-Language Pathology or Audiology - \$150.00

Dual license fee in Speech-Language Pathology and Audiology - \$206.00

### **Pro-Rated License Fees: Jan – June/Second Year of Licensing Period (even year, e.g., 2024, 2026)**

License fee in Speech-Language Pathology or Audiology - \$100.00

Dual license fee in Speech-Language Pathology and Audiology - \$138.00

### **Pro-Rated License Fees: July – Dec/Second Year of Licensing Period (even year, 2024, 2026)**

License fee in Speech-Language Pathology or Audiology - \$50.00

Dual license fee in Speech-Language Pathology and Audiology - \$70.00

**Provisional License fee - \$50.00**

**Registration fee of a Speech-Language Pathology or Audiology Assistant - \$50.00**

**Renewal Fees:**

Renewal fee in Speech-Language Pathology or Audiology (two years) - \$175.00

Renewal fee (Dual) in Speech-Language Pathology and Audiology (two years) - \$250.00

Provisional license renewal fee in Speech-Language Pathology (one year) - \$50.00

Registration Renewal for Speech-Language Pathology or Audiology Assistant - \$30.00

Renewal late fee - \$75.00 (applies when renewal application, CEU's and/or renewal fees are received between January 1 through December 31) WV Code §30-32-17.b.

Reinstatement fee - \$100.00 (applies to a license which has lapsed more than one year and fewer than five years) WV Code §30-32-17.c.

Revised  
~~09-14-11~~  
~~01/20/2012~~

11-16-2023